

## Minutes of a Market Design Project Steering Group Meeting Held on 26<sup>th</sup> April 2006 by Conference Call

### Attendees:

Paul Beynon - Chair  
 Jon Doughty – Deputy Chair  
 Nigel Felgate  
 Paul Finnerty  
 Mark Fitchett  
 Andy Gardner  
 Alastair Hutson  
 Nigel Knee  
 Irfan Mannan  
 Iain McIntosh  
 Shanthi Sivananthan  
 Magnus Walker

### Apologies:

David Franklin  
 Richard Hyde  
 David Reed  
 Hugh Mortimer

### Also Present:

Dave Carlton  
 Clive Furness  
 Sav Kanagasundaram

<p><b>1. Apologies</b>                  Apologies were received from David Franklin, Richard Hyde, David Reed and Hugh Mortimer.</p>	
<p><b>2. Minutes of the last meeting</b>                  The minutes of the meeting were agreed.</p>	
<p><b>3. Matters arising</b>                  It was agreed that there were no other matters to be discussed that would not be covered elsewhere in the agenda.</p>	
<p><b>4. Meeting with Nord Pool representative on 3<sup>rd</sup> May</b></p> <ul style="list-style-type: none"> <li>• The suggested agenda was discussed and a number of additions were made. The Chairman requested that any further additions be sent to himself/Clive Furness and Sav Kanagasundaram by lunchtime on Friday 28<sup>th</sup> April.</li> <li>• Dave Carlton suggested and it was agreed that a brief be produced for the Nord Pool representative. Clive Furness agreed to draft the document and run it past the group prior to sending it to Hans Randen.</li> <li>• It was agreed to ask the Nord Pool representative to produce a set of</li> </ul>	<p>All          CF</p>

<p>brief slides prior to the meeting for those who are unable to attend in person. Clive Furness and Sav Kanagasundaram to action.</p>	<p>CF/SK</p>
<p><b>5. Status of project</b></p> <ul style="list-style-type: none"> <li>• <b>Process Plan</b> The plan produced by Dave Carlton was reviewed and approved. The group agreed to feedback outstanding issues to Dave Carlton via the issues log every Friday. The results would then be compiled and circulated every Monday as part of the Information Gathering aspect of the project.</li> <li>• <b>Updating the Steering Group</b> The list of outstanding action points published on the 21<sup>st</sup> April was discussed and updated.</li> <li>• <b>Workstreams</b> The following workstreams were agreed, participants volunteered and groups set up. <ul style="list-style-type: none"> <li>○ Clearing/credit – Magnus Walker (heading up the group), Irfan Mannan, Jon Doughty, Paul Beynon.</li> <li>○ Reference price – Andy Gardner (heading up the group), Shanthy Sivananthan, Alastair Hutson, Paul Beynon.</li> <li>○ Standard form contract – Mark Fitchett (heading up the group), Paul Finnerty, Alastair Hutson. It was agreed that Mark Fitchett would contact Hugo Mortimer and David Reed to discuss their possible involvement. The team agreed to feedback on their findings within 3 weeks time.</li> </ul> </li> <li>• Draft letters to exchanges and reference price providers The letters were approved and the proposed recipients discussed. The following actions were agreed. <ul style="list-style-type: none"> <li>• The group to feedback to Clive Furness and Sav Kanagasundaram by midday on Thursday 27<sup>th</sup> April with any additional names.</li> <li>• Clive Furness to publish the letters once the documents have been reviewed by an FOA representative.</li> <li>• The relevant workstream (Clearing/credit or Reference price) to contact the recipient to confirm receipt, to ascertain main contact name and details, talk to the contact re content, feedback to the Steering Group by 12<sup>th</sup> May.</li> </ul> </li> </ul>	<p>All/DC</p> <p>MF/PF/AH</p> <p>All</p> <p>CF</p> <p>MW/IM/JD/PB AG/SS/AH/PB</p>
<p><b>6. Discussion to clarify how a spark spread index might be formed</b> It was agreed that a separate workstream be set up to investigate a spark spread index and its linkage with continuous trading. The participants are as follows: Paul Beynon (heading up the team), Irfan Mannan, Jon Doughty, Magnus Walker and Shanthy Sivananthan. The Chairman agreed to talk to Goldman Sachs as to their interest in being involved in this aspect of the project.</p>	<p>PB</p>
<p><b>7. AOB</b> None.</p>	
<p><b>8. Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Face to face meeting at 1pm on 3<sup>rd</sup> May 2006 in London. Meeting includes a presentation from a Nord Pool representative. Final details to be published by Clive Furness and Sav Kanagasundaram.</li> <li>• Telephone conference to be arranged by Sav Kanagasundaram for Wednesday 17<sup>th</sup> May at 2pm.</li> </ul>	<p>CF/SK</p> <p>SK</p>